DEMAREST BOARD OF EDUCATION

AGENDA - REGULAR MEETING

October 16, 2012

7:30 P.M.

I.	<u>OPENING</u>											
	A.	Meeting called to order.										
	B.	Board President's Announcement: The New Jersey Open Public have advance notice of and to attend their interests is discussed or acted upon										
		In accordance with the provisi notice of this meeting to be published Borough Hall and at the Middle School The Suburbanite.		d place thereof posted at the								
	C.	Flag Salute.										
	D.	Roll Call: Galtieri, Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg										
	E.	Move to accept the minutes of the:										
		COW/	COW/Regular Meeting – September 24, 2012									
		Moved by:	Seconded:	Action (v):								
	F.	Review of correspondence.										
II.	<u>BOARI</u>	D PRESIDENT'S REPORT										
III.	SUPER	RINTENDENT'S REPORT										
IV.	<u>REVIE</u>	W OF AGENDA										
	A.	Board members review the items.										
	B.	Move to open the meeting to public dis-	cussion limited to agenda items.									
		Moved by:	Seconded:	Action (v):								
	C.	Public discussion.										
	D.	Move to close the meeting to public dis	cussion.									

Seconded:

Action (v):

Moved by:

V. ACTIONS

A. <u>Instruction – Staffing</u>

1. Move to approve the provisional employment of Monica Alvarez as a substitute teacher for the 2012/2013
school year, as recommended by the Chief School Administrator. Regular employment status would become
effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as
required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

2. Move to accept the revised unpaid leave of absence return date for Allison Feifer from November 26, 2012 to January 2, 2012, previously adopted at the Regular Meeting held on April 17, 2012, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

3. Move to approve Christina Cohen, BA Step 1, as a long term substitute (leave replacement for K. Frazer) effective October 5, 2012, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

4. Move to approve Lauren Zaccaria, BA Step 1, as a long term substitute (maternity leave replacement for S. DiUbaldo) effective October 5, 2012, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

5. Move to approve Silvana Tabacchi, BA Step 1, as a long term substitute (maternity leave replacement for K. Konight) effective October 5, 2012, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

6. Move to approve Gabrielle Torres, BA Step 1, as a long term substitute (maternity leave replacement for A. Fiefer) effective October 5, 2012, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

B. Instruction - Pupils/Programs

1. Move to approve the 2012 Demarest Middle School **Girls' Basketball** Schedule program for the 2012/2013 school year, as recommended by the Chief School Administrator.

Day	Date	Opponent	Home/Away
Monday	12/03	Harrington Park	Home
Wednesday	12/05	Norwood	Home
Monday	12/10	Old Tappan	Home
Monday	12/17	Haworth	Away
Wednesday	12/19	Northvale	Away
Thursday	01/03	Closter	Home
Monday	01/07	Harrington Park	Away
Wednesday	01/09	Norwood	Away
Monday	01/14	Old Tappan	Away
Tuesday	01/22	Haworth	Home
Wednesday	01/23	Northvale	Home
Monday	01/28	Closter	Away
Week of	02/04	Tournament	•

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

V. <u>ACTIONS (Continued)</u>

B. Instruction - Pupils/Programs (Continued)

2. Move to approve the 2012 Demarest Middle School **Boys' Basketball** Schedule program for the 2012/2013 school year, as recommended by the Chief School Administrator.

<u>Day</u>	Date	e		Opp	Home/Away			
Monday	12/0)3		Hari		Away		
Wednesday	12/0)5		Nor		Away		
Monday	12/1	10		Old		Away		
Monday	12/1	17		Haw	orth		Home	
Wednesday	12/1	19		Nort	thvale	Home		
Thursday	01/0)3		Clos	ster		Away	
Monday	01/0)7		Harı		Home		
Wednesday	01/0)9		Nor		Home		
Monday	01/1	14		Old		Home		
Tuesday	01/2	22		Haw		Away		
Wednesday	01/2	23		Nort	thvale		Away	
Monday	01/2	28		Clos	ster			Home
Week of	02/0)4		Tou	rnamer			
Moved by:					Se	ed:		
Action (RC):	G	Gei	Gel	Maj	Μ	W	Н	

C. Support Services - Staffing

None

D. <u>Support Services – Board of Education</u>

1. Move to approve third payment in the amount of \$53,312 to CJ Vanderbeck & Son, Inc. for the Demarest Middle School boiler replacement project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

Moved by:						Seconded:		
Action (RC):	G	Gei	Gel	Mai	Μ	W	Н	

2. Move to approve the third payment in the amount of \$38,893 to TEO Technologies, Inc. for the Luther Lee Emerson School gymnasium air conditioning project, as reviewed by LAN Associates and as recommended by the Chief School Administrator.

Moved by:						Seconded:			
Action (RC):	G	Gei	Gel	Maj	Μ	W	Η		

3. Move to accept and submit the 2012 Annual Facilities Checklist for submission to the Executive County Superintendent, as recommended by the Chief School Administrator.

Moved by:					Se	econde	d:
Action (RC):	G	Gei	Gel	Mai	M	W	Н

4. Move to approve the continued participation in the Middlesex Regional Education Services Commission (MRESC) Cooperative Price Agreement, as recommended by the Chief School Administrator.

Moved by:					Se	econde	d:
Action (RC):	G	Gei	Gel	Mai	M	W	Н

V. ACTIONS (Continued)

D. <u>Support Services – Board of Education (Continued</u>	D.	Sup	port :	Services -	 Board of 	Education	(Continued
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pport Servic	es – Board of Educat	ion (C	ontinu	<u>ea)</u>							
	o accept donation of led by the Chief Schoo				unty Ro	ad Sc	chool fro	om Mr.	& Mrs.	L. Park	i, as
	Moved by: Action (RC):	G	Gei	Gel	Мај	S M	econde W	d: H			
Workshop h	o approve the attendan neld on November 4, 20 mbursement, as recom	012 in	Glen Ro	ock, NJ a	at a cost	of \$60	each f				
	Danielle DuBois Heather Mourao						nckhoff e Zitelli				
	Moved by: Action (RC):	G	Gei	Gel	Мај	S M	econde W	d: H			
	approve the second recommended by the Chi					olicy 4	1148: Ei	mployee	Protect	tion-Cert	tified
	Moved by: Action (RC):	G	Gei	Maj	М	s s	econde W	d: H			
2013 for rel	o approve the Demares nearsing "Footloose" be 00 p.m. and 9:00 p.m.,	etweer	า 9:00 a	.m. and	1:00 p.m	n. and	Februa	ry 1 and	2, 2012		
	Moved by: Action (RC):	G	Gei	Gel	Maj	S M	econde W	d: H			
an hourly ra	appoint Joseph V. Dor ate of \$135 not to excee approved by Board or.	ed thir	ty hours	, plus ex	penses	for sec	cretarial	assista	nce at a	n hourly	rate
	Moved by: Action (RC):	G	Gei	Maj	М	s s	econde W	d: H			
board with t	to appoint the following the Long Range Facilities of Administrator.										

Michael Fox	Grace Walsh
Frank G. Chilson	Bill Connelly
Doug Stokes	Sheila Verna
Diane Holzberg	Ronald Lieberman
Jane Majeski	Darren Lazarus
Kristie Woods	Mary Montagne

Ammu Kirtane

Moved by: Action (RC): Seconded: G Gei Мај Μ S W Η

Richard Schooler

V. ACTIONS (Continued)

D. Support Services - Board of Education (Continued)

12. Move to approve the following resolution for submission to the Executive County Superintendent, as recommended by the Chief School Administrator.

DEMAREST BOARD OF EDUCATION RESOLUTION SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit threeyear maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Demarest School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THERRFORE, BE IT RESOLVED that the Demarest School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the

Demarest	School District in	n com	pliance	with Dep	partment	of Edu	ıcatıor	n require	ements.	
	Moved by: Action (RC):	G	Gei	Gel	Maj	Se M	econd W	ed: H		
13. Move to sub to the Bergen (Administrator.										
	Moved by:					S	econd	ed:		
	Action (RC):	G	Gei	Maj	Μ	S	W	Η		
port Services – F	riscal Managem	ent								

E. Sup

1.	Move to confirm the	September 16'	' – 30"', 2012 payroll i	in the amount o	of \$322,454.00.
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Moved by: Seconded: Action (RC): G Gei Gel Mai Μ W

2. Move to confirm the October 1st – 15th, 2012 payroll in the amount of \$323,570.88.

Moved by: Seconded: Action (RC): W G Gei Gel Maj Μ Η

3. Moved to approve the September 2012 bills in the amount of \$480,718.81 as follows:

Subtotal Per Fund		<u>Amount</u>					
10 General Current Fu		\$385,781.81					
12 Capital Outlay		141	,337.5	0			
	<u>\$1,169,959.17</u>						
Moved by:					Se	econde	ed:
Action (RC):	G	Gei	Gel	Maj	Μ	W	Η

V. ACTIONS (Continued)

E. Support Services - Fiscal Management (Continued)

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of September 30, 2012, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of September 30, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been overextended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

6. Move to acknowledge receipt of August 31, 2012 Report of the Board Secretary, A-148 and Report of the Treasurer, A-149.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

7. Move to confirm the following transfers for September 2012:

From:	Account No.		Amount
11-130-100-101-3-0000-03	Foreign Language		21,000
		\$	21,000
To	Account No.		<u>Amount</u>
11-120-100-101-2-0000-05	Mathematics	\$	8,000
11-120-100-101-2-0000-07	Science		8,000
11-230-100-101-2-0000-23	Basic Skills-Science		5,000
		\$	8,000
Moved by:		Seco	nded:
Action (RC): G	Gei Gel Maj		V H

V. ACTIONS (Continued)

F.	Othe	r

VI.

VII.

VIII

IX.

Moved by:

1. Move to adopt the following resolution: BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 13, 2012 at 7:00 p.m. to discuss personnel and/or legal matters. BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date. Moved by: Seconded: Action (RC): Gei Gel Maj Н 2. Move to adopt the following resolution: BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 20, 2012 at 7:00 p.m. to discuss personnel and/or legal matters. BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date. Moved by: Seconded: Action (RC): G Gei Gel Maj REPORTS PUBLIC DISCUSSION A. Move to open the meeting to public discussion. Moved by: Seconded: Action (v): Move to close the meeting to public discussion. В. Moved by: Seconded: Action (v): EXECUTIVE SESSION (Continuation as needed) A. Move to reenter the Executive Session to discuss personnel and/or legal matters. Moved by: Seconded: Action (v): B. Move to close the Executive Session and reenter the public session. Moved by: Seconded: Action (v): **ADJOURNMENT** Move to adjourn at P.M. Α.

Seconded:

Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – REGULAR MEETING

October 16, 2012

7:30 p.m.

V. ACTIONS (Continued)

D. Support Services - Board of Education (Continued)

Insert Resolution No. 10

10. Move to approve participation in a Three (3) Year Shared Service Agreement with the Borough of Closter for gasoline purchases, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): G Gei Gel Maj M W H

E. Support Services - Fiscal Management (Continued)

Amend Resolutions No. 3 and 7

3. Move to approve the September 2012 bills in the amount of \$480,718.81 as follows:

Subtotal Per Fund						Amoun	<u>ıt</u>			
10 General Current Fund Expense Funds						\$385,780.81				
12 Capital Outlay	94,938.00									
					\$480	,718.8	1			
Moved by:					Se	econde	ed:			
Action (RC):	G	Gei	Gel	Maj	Μ	W	Η			

7. Move to confirm the following transfers for September 2012:

From:	Acc	count No).			<u>Amount</u>
11-130-100-101-3-0000-03	Foi	oreign Language		\$		21,000
11-000-213-110-0-0000-33	He	alth Serv	rices			100
				\$		21,100
To	Acc	count No).			Amount
11-120-100-101-2-0000-05	Ma	Mathematics				8,000
11-120-100-101-2-0000-07	Science					8,000
11-230-100-101-2-0000-23	Bas	sic Skills	-Science			5,000
11-000-213-340-0-0000-33	He	Health Services				100
				\$		21,100
Moved by:				Sc	econd	od:
•	Ca:	Cal	140:			
Action (RC): G	Gei	Gel	Maj	М	W	Н